



Project Board Meeting 13
Tuesday 26th November 2019, 13:30-15:30pm
8th Floor Meeting Room at the Royal College of Anaesthetists

Members:

Dr Paul Clyburn	Project Board Chair, AAGBI
Dr Yvonne Silove	HQIP
Ms Lynn Smith	Patient Representative
Mr John Abercrombie	Royal College of Surgeons - On the Phone
Dr Dave Murray	Project Team Chair
Dr Sarah Hare	National Clinical Lead
Mr James Goodwin	Head of Research, RCoA
Mr Jose Lourtie	NELA Project Manager

Apologies:

Prof David Cromwell	Project Team Methodologist/RCS
Ms Tasneem Hoosain	HQIP
Ms Sharon Drake	Director of Clinical Quality and Research, RCoA
Dr William Harrop-Griffiths	RCoA
Dr Gillian Tierney	ASGBI
Trevor Corrithers	Audit and Research Team Administrator

NELA PB/ 26.11/ 1 Introductions and apologies

Introductions were made around the table and apologies as noted above.

NELA PB/ 26.11/ 2 Declaration of interests

There were no conflicts of interests declared.

NELA PB/ 26.11/ 3 Minutes of previous meeting

The minutes of the previous meeting held on 03/06/19 accepted with no amendments.

- Actions will be discussed during the meeting

NELA PB/ 26.11/ 4 Project Report

Highlight Report – Audit Update

Jose Lourtie went through the highlight report outlining developments that have taken place since the last Project Board Meeting. Overall the project continues to progress well and these were the main points covered:

- The 5th patient audit report is ready to be published once we receive the sign off from NHS England. There have been delays originally due to data and now because of the General Election Purdah period.
- 6th Year data collection is ongoing and the data entry period for this finishes at the end of January 2020. Current case ascertainment looks similar to previous years.
- 7th Year dataset has been updated with a few questions being removed and others slightly changed. This dataset comes into use at the start of the 7th year of data collection on 1st December 2019.
- NELA continues to carry out Quality Improvement activities including publication of individual hospital and AHSN level quarterly reports.
- The Online Dashboard has been updated. It now includes Run Charts, Control Charts and the ability to toggle between AHSN, National Local and Hospital of similar size. Charts are clearer and easier to understand. Further charts are planned in the coming months
- NELA carried out a participant survey. The data is currently being analysed and will be reported early next year.

ACTION: Send PB write up of participant survey.

- The team has continued to support ELC/AHSN with running QI workshops and there is also a plan on carrying out a series of Webinars in 2020.
- The Isle of Man has signed up to participate in the audit from 1st Dec. All the paperwork and Data Sharing Agreements are in place.
There was some discussion about other jurisdictions wanting to join and what HQIP's advice is. Yvonne Silove updated that currently HQIP are finding it difficult to get agreements with other regions but that discussions are ongoing.
- There was an update on the BPT. The NELA team have been publishing BPT quarterly reports. Dave Murray explained that the BPT is currently just for 1 year and we have not received any update on this.
- Jose Lourtie updated on current PPI work and Sarah Hare went on to explain some other ongoing initiatives:
 - o Bringing patients together, a group has proved more complicated than expected. But there are currently 5 nationwide groups in place and we have volunteers to join the national group.
 - o There are more NELA Nurses signing up and we intend to link them all up.
 - o Some PROMS work is ongoing by the ASGBI
 - o The NELA Team have carried out presentations at QI events with patients in attendance.

ACTION: Contact other relevant patient groups to link up with

Jose Lourtie also updated on Data Linking:

- NHS Digital Data Sharing Agreement has been agreed for 3 year
- HRA Amendment following the NHSD DSA has also been signed off
- HRA Annual review form has been signed off
- Following the above updates, the RCoA, alongside the RCS, is now able to hold linked data in its secure servers.
- Other data linkage has taken place with PEDW for Welsh data, ICNARC and the National Bowel Cancer Audit

NELA PB/ 26.11/ 5 Patient Audit

a. Year 5 Patient Report

Sarah Hare presented an outline of the 5th patient Report results:

- Case Ascertainment – we collected 24,328 patient cases which is 84% case ascertainment
- Many of the key measures have plateaued this year including; Mortality and Length of Stay
- The general messages are that improvements have been made by clinicians but system-wide changes are holding back further improvements.
- Care of the Elderly involvement continues to be a poor metric
- Pre-Op risk assessment has been a success and continues to improve
- Sepsis and timely antibiotic administration continue to be poor
- After re-analysing site data this year there were no Outliers or Double Alert Outliers to report.
- We outlined in the report the 6 best performing sites. The aim will be to contact them in the future in order to to share their ideas.
- Some of the data we are collecting is not proving as useful as originally hoped and so the team will consider removing for future years.

b. Year 6 Patient Audit

See Agenda item 4a for update

c. Year 7 Patient Audit

Sarah Hare expanded on what was reported in Agenda item 4a;

- The team have streamlined some of the questions for Year 7

- Looking to reduce data burden by reducing the number of questions being asked. Specially those that have not been reported on previously.

d. Outlier discussion

Sarah Hare expanded on Agenda item 4a;

- The team are happy with the recent proposal to share Alerts (as well as Alarms) with the CQC as part of the Outlier process.

ACTION: Ensure Outlier policy updated to include new CQC proposal

NELA PB/ 26.11/ 6 Future Development of NELA

a. NELA Tender Extension

Dave Murray updated the Board that the official tender process is due to begin with HQIP in March 2020. The NELA Project Team is now ensuring that all that was promised in the current NELA contract has/is being carried out, including:

- PPI work – there is still plenty to do but it has proved more complicated than originally thought. A lot of the work has already started
- Organisational audit – The Project Team have been scoping the need to carry out another organisational audit. It may mean a more streamlined shorter Org Audit is carried out in the future
- Reducing data burden – We have already reduced the amount of data requested through the dataset but this needs to continue. There was mention of trying to get some of the data straight from the hospitals IT systems. This area of work would have to be done in conjunction with HQIP and all other audits to scope out these options.

b. NELA Future Reports

Some of this has already been discussed earlier in the meeting. The aim is to have shorter, concise reports in the future.

There was also mention of the changed NHS England / HQIP review process and to ensure that reports are fully proof read before they are submitted for review.

DM also updated the Board that, due to changes to NHS England oversight and approval process, themed reports are no longer planned but the team will be encouraging Peer Reviewed Papers instead.

C & d. QI & QA Activity

Sarah Hare outlined how the audit continues to work to produce data that supports both the QA as well as the QI work.

Much of the real-time data being produced on the Online Dashboard not only provides assistance to sites with the local QI work but is also helping with QA activity.

e. Patient Engagement

See Agenda item 4a for update

f. Best Practice Tariff

See Agenda item 4a for update

NELA PB/ 26.11/ 7 Research Activity Updates

a & b Internal Secondary Analysis and External Collaborations

Dave Murray outlined many of the current analysis and research activity in NELA. There is a process in place for these types of requests and we also have a Cost Recovery Policy in place. We are currently receiving around 6 to 8 requests per year and various of these are still ongoing.

The NELA Fellows are working on PhDs using NELA data and it is expected that 5/6 peer reviewed papers will be coming out from this work.

Yvonne Silove mentioned the HDRUK which is an organisation looking to make data collected via audits more available to researchers. This organisation may provide some investment to support research using NELA data.

NELA PB/ 26.11/ 8 Communications Strategy and Plan

The team members were reminded that if they are attending any meetings or have opportunities to publish articles in relation to NELA, to let the NELA Project Team know.

NELA PB/ 26.11/ 9 AOB

Yvonne Silove mentioned National Data Opt-Outs which are coming into place in April 2020. This may need to be added as risk to the NELA risk register. Its still not clear how it will work, but any patient opting out of being included in an audit that uses Section 251 to collect personal data, will need to have their data removed. Projects will need to filter NHS Numbers out when sending out to NHS Digital.

ACTION: Update risk register to include National Data Opt-outs

NELA PB/ 26.11/ 10

The next Project Board Meeting will be held on Wednesday 13 May, 2:00-4:00pm

Agenda Item	Action	Responsible	Due
4	Send Board write up of participant survey	JL/TC	Feb 2020
4	Contact other patient groups to link up with	SH	As soon as possible
5d	Ensure Outlier policy updated to include new CQC proposal	SH/DM	As soon as possible
9	Update risk register to include National Data Opt-outs	JL	As soon as possible